

# Adastra Hall Hassocks Community Association Health and Safety Policy

*The Policy is in accordance with the Health and Safety at Work etc Act 1974.*

## **Guiding Principles**

Responsibility for the health and safety of the building, Adastra Hall, and those who work and volunteer for Hassocks Community Association rests with the Management Committee. The Management Committee takes this responsibility very seriously.

Responsibility for the activities that are facilitated by Hirers rests with the Hirer, who in signing the hire agreement is obliged to address any risks associated with their activity and identified by their own risk assessments.

## **Policy**

Our policy is to provide and maintain conditions which prevent injury or ill health and offer opportunities for improvement in the way we operate and manage our health and safety system.

## **Procedure**

To continually assess and identify hazards and implement the necessary actions to meet our legal obligations and those which may be required where our hirers, sub-contractors or other organisations are concerned.

To identify and implement emergency procedures in the case of fire or other significant incidents.

To provide and maintain safe and healthy conditions and equipment, including the safe storage and use of substances.

To provide such information, training and supervision of employees or volunteers to carry out their tasks competently and to prevent injury or work-related ill health.

To allocate duties and responsibilities for safety matters, defining the structure for the implementation of this policy, making them available to all employees and volunteers and to other interested parties where applicable.

To consult with employees and volunteers and encourage them to take an active interest in matters which affect their own health, safety and welfare and that of their colleagues and users of our facilities.

We also accept our responsibility for the health and safety of people who may be affected by our activities.

The policy will be kept up to date as changes occur. To ensure this, the policy and the way in which it is operated will be reviewed annually.

**June 2022**